|  |  |
| --- | --- |
| SwimWest Swim School Employment ApplicationWest Madison Location: 1001 Deming Way Madison, WIFitchburg location: 6220 Nesbitt Road Fitchburg, WI[www.swimwest.com](http://www.swimwest.com) | C:\Users\SwimWest\Dropbox\_Individual Folders\Alison\marketing\logos\color logos\swimwest_new11_color.jpg |

|  |
| --- |
| Applicant Information |
| Full Name | Today’s Date |
| Street Address, City, Zip |
| Home Phone  | Cell Phone | Preferred Phone Home [ ]  Cell [ ]  Either [ ]  |
| E-mail Address | Date of Birth |
| What positions are you interested in? (circle all that apply) Front Desk / Swim Instructor / Lifeguard (must be lifeguard certified)  |
| When are you available to work? (circle all that apply) Winter / Spring / Summer / Fall |
| Please indicate your available starting and ending times for each day of the week

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Availability** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
| We open as early as 8am and close as late as 9pm. |  |  |  |  |  |  |  |

Does your availability change over the year? If so, how? |
| How many hours per week would you like to work? Minimum: Maximum: |
| When are you available to begin? |
| Which location would you prefer to work at? West Madison / Fitchburg / Either |
| How did you learn about SwimWest or this job opening? |
|  |
| Are you a citizen of the United States? | YES [ ]  | NO [ ]  | If no, are you authorized to work in the U.S.? | YES [ ]  | NO [ ]  |
| Have you ever worked for SwimWest? | YES [ ]  | NO [ ]  | If so, when? |
|  |  |  |  |
| Do you give SwimWest permission to do a fingerprint background check and perform a drug test?  | YES [ ]  | NO [ ]  |
| **EXPERIENCE** |
| Are you or have you ever been certified in any of these categories?

|  |  |  |  |
| --- | --- | --- | --- |
| **Certifications** | **Certifying Institution** | **Current or Expired?** | **Expiration date** |
| CPR/First Aid |  |  |  |
| WSI: Water Safety Instructor |  |  |  |
| Lifeguard |  |  |  |

 |
| Do you have any Swim Teaching or Lifeguarding Experience?

|  |  |  |
| --- | --- | --- |
| **Approximate Dates of Teaching or Lifeguarding Experience** | **Location of Teaching or Lifeguarding Experience**  (YMCA, Rec Center, Private Pool) | **Levels Taught** (Infant, Beginner, Intermediate, Team, Adult, Special Needs) |
|  |  |  |

 |
| Education |
| Name of High School | City, State | Graduation Year |
| Name of College or University | City, State | Major | Graduation Year |
| Other | City, State | Field of Study | Graduation Year |
| References |
| Please list three professional references that are not listed under employment |
| Full Name |  | Relationship |  |
| Company |  | Phone |  |
| Address |  |
| Full Name |  | Relationship |  |
| Company |  | Phone |  |
| Address |  |
| Full Name |  | Relationship |  |
| Company |  | Phone |  |
| Address |  |
| Previous Employment |
| Company |  | Phone |  |
| Address |  | Supervisor |  |
| Job Title |  | Starting Salary | $ | Ending Salary | $ |
| Responsibilities |  |
| From |  | To | Reason for Leaving |
| May we contact your previous supervisor for a reference? | YES [ ]  | NO [ ]  |  |
| Company |  | Phone |  |
| Address |  | Supervisor |  |
| Job Title |  | Starting Salary | $ | Ending Salary | $ |
| Responsibilities |  |
| From |  | To | Reason for Leaving |
| May we contact your previous supervisor for a reference? | YES [ ]  | NO [ ]  |  |
| Company |  | Phone |  |
| Address |  | Supervisor |  |
| Job Title |  | Starting Salary | $ | Ending Salary | $ |
| Responsibilities |  |
| From |  | To | Reason for Leaving |
| May we contact your previous supervisor for a reference? | YES [ ]  | NO [ ]  |  |
| applicant questions |
| What interests you about working at SwimWest? |
| What experiences or qualities do you have that would make you a good staff member at SwimWest Swim School? |
| Are you working or attending school right now? What is your typical daily or weekly schedule? |
|  |
| Disclaimer and Signature |
| I certify that the information in this application is accurate, current, and complete. I understand that misstatements or omissions may result in disqualification from further consideration or termination.I authorize SwimWest to investigate my employment history, credentials, and to obtain any relevant information needed to make an employment decision. I hereby authorize my prior employers to release information relating to my employment. I release SwimWest and previous employers from any liability that may result from the release or use of such information.I understand that nothing contained in this application, granting of an interview, or scheduling training creates a contract for employment. If an employment relationship is established, I understand that employment will be terminable “at will”, meaning I have the right to terminate my employment at the end of a session and that SwimWest has that same right. |
| Signature |  | Date |  |